

A RESOLUTION

BY COMMUNITY DEVELOPMENT/HUMAN RESOURCES COMMITTEE

02- R-0811

A RESOLUTION AUTHORIZING THE MAYOR OR DESIGNEE TO APPROVE A NOTICE TO PROCEED WITH MAYES, SUDDERTH & ETHEREDGE, INC./HARRINGTON, GEORGE & DUNN, PC - JV FOR FC-6710-96B, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES TO PROVIDE ADDITIONAL STUDY OF THE ACOUSTICAL SOUND SYSTEM AT CHASTAIN PARK AMPHITHEATER ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY-NINE THOUSAND FIVE HUNDRED DOLLARS (\$149,500.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 3P02 523001 N41S0613QNAO.

WHEREAS, the City of Atlanta did enter into FC-6710-96B, Annual Contract for Architectural and Engineering Services; and

WHEREAS, the Department of Parks, Recreation and Cultural Affairs does require Architectural and Engineering Services for the study of the acoustical sound system at Chastain Park Amphitheater; and

WHEREAS, the Commissioner of the Department of Parks, Recreation and Cultural Affairs and the Director of the Bureau of Purchasing and Real Estate have recommended that Mayes, Sudderth & Etheredge, Inc./Harrington, George & Dunn, PC-JV, to provide Architectural and Engineering Services to study the acoustical sound system at Chastain Park Amphitheater; and


NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor be and is hereby authorized to approved Notice To Proceed with Mayes, Sudderth & Etheredge, Inc./Harrington, George & Dunn, PC- JV, for FC-6710-96B, Annual Contract for Architectural and Engineering Services in an amount not to exceed One Hundred Forty-nine Thousand Five Hundred Dollars (\$149,500.00); and

BE IT FURTHER RESOLVED, that the Director of Purchasing be and is hereby directed to prepare an appropriate contractual agreement for execution by the Mayor, to be approved by the City Attorney as to form.

BE IT FURTHER RESOLVED, that this Notice to Proceed should not become binding on the City, and the City shall incur no liability upon same until such contract has been executed by the Mayor and delivered to the contracting party.

BE IT FINALLY RESOLVED, that all services for said Notice to Proceed shall be charged to and paid from fund, account and center number: 3P02 523001 N41S0613QNAO.

KOB (04/29/02)





CITY OF ATLANTA

CITY HALL EAST
675 PONCE DE LEON AVENUE, N.E. SUITE 800
ATLANTA, GEORGIA 30308
TEL: (404) 817-6764 • FAX: (404) 853-7643

SHIRLEY FRANKLIN
MAYOR

DEPARTMENT OF
PARKS, RECREATION
AND CULTURAL AFFAIRS

KARL MCCRAY
ACTING COMMISSIONER

February 27, 2002

MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Bureau of Purchasing & Real Estate

FROM: Karl McCray

SUBJECT: Chastain Park Amphitheater Sound Study Amendment to NTP, F.C. 6710-96C

Last year, we retained the services of MSE/HGD for the acoustical sound study at the Amphitheater (copy of Notice to Proceed attached). Some of the recommendations derived from the study are being implemented; however, the continuation of the study is needed to determine the effectiveness of the measures adopted. Please find attached a cost proposal from MSE/HGD for the same. We hereby request that a PO be issued in the amount of \$149,500 (see requisition attached). Thank you for your cooperation.

Attachment

cc: Camille Love
Sushma K. Dersch
Alonzo Craig
Debra F. Harris
Keith Brooks

CITY OF ATLANTA
BUREAU OF PURCHASING
2002 MAR -4 AM 9:57



1401 PEACHTREE STREET N.E.
SUITE 120
ATLANTA, GA 30309
(404) 885-1555

MAYES, SUDDERTH & ETHEREDGE, INC.
HARRINGTON, GEORGE & DUNN, P.C.

February 27, 2002

RECEIVED
FEB 28 2002

Ms. Sushma Dersch
Director, Parks Design and Construction
675 Ponce de Leon Avenue, NE
8th Floor
Atlanta, GA 30303

RE: **Chastain Park Amphitheater
Phase II
Fee Proposal**

Dear Sushma:

Mayes, Sudderth & Etheredge, Inc./Harrington, George & Dunn, P.C. (MSE/HGD) appreciates the opportunity to submit this fee proposal for Architectural and Engineering consulting services.

PROJECT DESCRIPTION:

Phase II - Professional Services for Chastain Park Amphitheater facility located in Chastain Park, Atlanta, Georgia.

SCOPE OF WORK:

MSE/HGD will be providing Administrative services as it relates to billing, invoicing and distribution of information related to cost proposal and delivery of information to the City of Atlanta. MSE/HGD has no project responsibilities and did not participate in selecting these consultants or determining the scope of work. Therefore, the City of Atlanta agrees to "hold harmless" MSE/HGD for any and all problems that result from the performance or non-performance of the consultants they selected and are a part of this contract.

COMPENSATION:

1. Facility and Event Management services provided by a subcontractor
Lump Sum (including reimbursables): \$ 50,000.00
2. Technical Support services provided by subcontractor (Entertainment Support Productions)
Lump Sum (including reimbursables): \$ 30,000.00



Ms. Sushma Dersch
February 27, 2002
Page 2

3. Contingency Services	\$ 50,000.00
<i>Subtotal</i>	<i>\$130,000.00</i>
4. MSE/HGD 5% (as per contract)	\$ 6,500.00
• Administrative Services:	<u>\$ 13,000.00</u>
TOTAL	\$149,500.00

REIMBURSABLE EXPENSES:

The following expenses are reimbursable above and beyond compensation (unless stated otherwise) for professional services and will be invoiced in accordance with our standard agreement with the City of Atlanta.

- Reproduction
- Delivery Charges
- CAD Plotting
- Travel and Subsistence
- Long Distance Telephone
- Photography
- Facsimile

ADDITIONAL SERVICES:

The following services are not included in our scope of work, but may be included if requested. These include, but are not limited to, the following:

- Changes in the scope of work or schedule
- Changes in previously approved work
- Specialty Engineering services
- Permitting
- Design Services
- Other Services not specified here in the scope of work

INVOICING:

Invoicing is monthly for work completed to date. Payment is due within ten (10) days of date of invoice. Payments past due thirty (30) days will accrue interest at a rate of 1.5% per month.



Ms. Sushma Dersch
February 27, 2002
Page 3

If this proposal is agreeable to you, please sign below indicating your approval and notice for us to proceed.

Sincerely,

MAYES, SUDDERTH & ETHEREDGE, INC.

A handwritten signature in black ink, appearing to be 'Peter C. Sutton', written over the company name.

Peter C. Sutton, AIA, NCARB
Project Manager

APPROVAL:

Name

Title

Date

PCS/afp

cc: Anthony George, HGD
Ken Giannoni, MSE
Kate Burgher, MSE
File